

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

September 14, 2011
11:00a.m. – 1:00 p.m.

Wilson Operations Center
1800 Herring Ave.
Wilson, NC 27893
252-296-3341

RPO General Information Meeting

1. Welcome & Introductions – Tommy Rodgers – TAC Chair
2. Lunch

Old Business

3. Wilson County CTP – Daniel Van Liere
4. Johnston County CTP – Daniel Van Liere
5. SPOT (TIP) – Daniel Van Liere
6. Review of 2010-11 Planning Work Program / Five Year Calendar

New Business

7. 2040 Plan – Tyler Bray, NCDOT TPB
8. RPO's Role in Regional Transit – Daniel Van Liere
9. Upper Coastal Plain RPO Direction
10. Other Business/ Member Comments

Legislative Update

11. Update – Daniel Van Liere

Reports

12. Secretary Conti's Visit to the RPO – Daniel Van Liere
13. Advancing Planning for Operations in Metropolitan Areas – Daniel Van Liere
14. Nash County CTP – Daniel Van Liere
15. NCDOT Division 4 – John Rouse/ Representative
16. NCDOT Planning Branch, Saeed Mohamed

Attachments:

- | | |
|-----------------------------------|------------------------|
| 1. Wilson County CTP Resolution | 6. 5 Year Calendar |
| 2. Johnston County CTP Resolution | 7. UCPRPO Members List |
| 3. UCPRPO New Projects | 8. Legislative Update |
| 4. SPOT Time Line | 9. TCC Minutes |
| 5. 2011-12 PWP | 10. TAC Minutes |

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UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

RPO Transportation Coordinating Committee Agenda

1. Call Meeting to Order – Troy Lewis – TCC Chair

Action Items

2. Minutes - May 3, 2011
3. Wilson County CTP Resolution
4. Johnston County CTP Resolution

Dates of future meetings:

November 1, 2011

January 3, 2012

March 6, 2012

RPO Transportation Advisory Committee Agenda

1. Call Meeting to Order – Tommy Rodgers – TAC Chair

Action Items

2. Minutes - May 11, 2011
3. Wilson County CTP Resolution
4. Johnston County CTP Resolution

Dates of future meetings:

November 9, 2011

January 11, 2012

March 14, 2012

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

A RESOLUTION FOR ENDORSEMENT OF THE WILSON COUNTY COMPREHENSIVE TRANSPORTATION PLAN

WHEREAS, the Transportation Advisory Committee (TAC) is the duly recognized transportation planning policy board for the Upper Coastal Plain Rural Planning Organization (RPO); and

WHEREAS, the North Carolina Department of Transportation Planning Branch has completed the Wilson County Comprehensive Transportation plan in July 2011; and

WHEREAS, the Wilson County Comprehensive Transportation Plan is consistent with the local land use plans, the Upper Coastal Plain RPO transportation needs and the statewide transportation plan; and

WHEREAS, if any changes are made to the Wilson Comprehensive Transportation Plan as presented prior to adoption by the local boards, the Upper Coastal Plain RPO shall review and endorse these changes prior to adoption by the Board of Transportation;

NOW, THEREFORE BE IT RESOLVED that the Upper Coastal Plain RPO TAC hereby endorses the Wilson County Comprehensive Transportation Plan.

A motion was made by _____, seconded by _____ for the endorsement of the resolution, and upon being put to a vote was duly adopted, on this, the 14th day of September, 2011.

Tommy Rogers, Chairman
Upper Coastal Plain RPO TAC

Daniel Van Liere, Secretary
Upper Coastal Plain RPO

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

RESOLUTION ENDORSING THE COMPREHENSIVE TRANSPORTATION PLAN FOR JOHNSTON COUNTY, NORTH CAROLINA

WHEREAS, the Rural Transportation Advisory Committee (TAC) is the duly recognized transportation planning policy board for the Upper Coastal Plain Rural Planning Organization (RPO); and

WHEREAS, the North Carolina Department of Transportation Planning Branch has completed the Johnston County Comprehensive Transportation Plan in cooperation with the Town of Archer Lodge, Town of Benson, Town of Clayton, Town of Four Oaks, Town of Kenly, Town of Micro, Town of Selma, Town of Smithfield, Town of Wilson's Mills, Johnston County, Capital Area Metropolitan Planning Organization (MPO), and Upper Coastal Plain RPO; and

WHEREAS, the Johnston County Comprehensive Transportation Plan is consistent with the local land use plans, the Upper Coastal Plain RPO transportation needs, and the statewide transportation plan; and

WHEREAS, it is recognized that the Johnston County Comprehensive Transportation Plan will replace the existing Thoroughfare Plans in Johnston County; and

WHEREAS, if any changes are made to the Johnston County Comprehensive Transportation Plan as presented prior to adoption by the local boards, the Upper Coastal Plain RPO shall review and endorse these changes prior to adoption by the Board of Transportation;

NOW THEREFORE, BE IT RESOLVED that the Upper Coastal Plain RPO TAC hereby endorses the Johnston County Comprehensive Transportation Plan, which is pursuant to General Statutes 136-66.2.

A motion was made by _____ and seconded by _____ for the endorsement of the resolution, and, upon being put to a vote, was duly adopted, on this, the ____ day of _____, _____.

Tommy Rogers, Chairman
Upper Coastal Plain RPO TAC

Daniel Van Liere, Secretary
Upper Coastal Plain RPO

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

Route	Jurisdiction	Description
1. US 301	City of Wilson	New Location - US 301 ByPass from NC 42 E Bridge to NC 91 & Charleston Street (SR 1607) - 4A
2. US 301	City of Wilson	New Location & Upgrade - US 301 ByPass - from NC 91 & Charleston Street (SR 1607) to US 264 - Interchange at NC 91 & Charleston Street (SR 1607)
3. Westwood Ave.	City of Wilson	New Location - 2E - Heritage Drive to Airport Blvd (SR 1320) with possible alignment with Merck Road - other Westwood Avenue connection to Forest Hills Road to be constructed by developer
4. I-95	Selma	Widen to 8 lanes
5. US Hwy 70	Selma	Convert to 4 lanes with median between US 301 and I-95
6. US Hwy 301	Selma	Convert to 4 lanes with median between NC 39 and US 70
7. E. Anderson St.	Selma	Widen to 3 lanes between US 301 and I-95
8. Airport Blvd (SR 1320)	City of Wilson	Upgrade existing facility to boulevard-4D
9. I-95	City of Wilson	Upgrade existing facility to 6-lane freeway
10. US 264 Alt.	City of Wilson	Modify existing facility to blvd - 4D
11. US 301	City of Wilson	Upgrade existing facility to expressway - 4A - Part 1 of 3 for US 301
12. NC 42	City of Wilson	Upgrade existing facility to a boulevard - 4D - includes realignment of NC 42 / Old Raleigh Road (SR1136) / Airport Blvd (SR 1158) to a 4-legged intersection
13. NC 58	City of Wilson	Upgrade existing facility to boulevard - 4D and 5A
14. London Church Rd. (SR 1327)	City of Wilson	Modify existing facility to a 3-lane road - 3B - from Nash County line south to Lake Wilson Road (SR 1332)
15. Old Stantonsburg Rd. (SR 1602)	City of Wilson	Upgrade existing facility to boulevard - 4D - from Old Black Creek Road (SR 1606) to US 264 Interchange
16. Tilghman Rd. (SR 1323)	City of Wilson	Modify existing facility to 3-lane road - 3B - from Lake Wilson Road (SR 1332) to Raleigh Road Parkway (SR 1356)
17. Lamm Rd. (SR 1001)	City of Wilson	Upgrade existing facility - 4B - from US 264 to International Blvd
18. Lake Wilson Rd. (SR 1332)	City of Wilson	Upgrade existing facility - 2E - from London Church Road (SR 1327) to the proposed Northern Loop near Nash Street/NC 58/Airport Blvd (SR 1320) intersection
19. US 301	City of Wilson	Upgrade existing facility to a boulevard - 4C - from NC 42 East Bridge to US 264 Interchange
20. NC 42	City of Wilson	Realignment of existing facility - 4-legged intersection at NC 42 / Old Raleigh Road (SR 1136) / Airport Blvd (SR 1158)
21. NC 91/ Proposed US 301	City of Wilson	New Interchange along NC 91/Charleston Street (SR 1607) and proposed US 301 ByPass
22. US 64 at US 258 Interchange	Princeville	Construct US 64 Westbound Off-Ramp

DEADLINES FOR STRATEGIC PRIORITIZATION 2.0

June 2, 2011

HIGHWAY Projects

- **June 3** – Complete review and provide any necessary project data to create a quantitative score for existing highway projects. Also review associated shapefiles per project. Refer to the P2.0 Instructional Guide for definitions and examples.
Action: Email your completed spreadsheet directly to SPOT (David Wasserman at dswasserman@ncdot.gov, Don Voelker at djvoelker@ncdot.gov & Alpesh Patel at agpatel@ncdot.gov)
- **July 5-29** – Submit New Candidate Projects (up to a combined total of 15 Mobility and Modernization Projects)
Action: Use Partner Connect to submit projects.
- **August 26** – Submit Minimum Problem/Need Statements for both existing projects and new candidates. Keep statements simple (1-2 paragraph, 4-5 bullets) and utilize your respective MPO/RPO Coordinator in TPB for assistance.
Action: Use Partner Connect to upload statements.
- **October 3 – November 30** – Assign 1300 points to projects (includes existing plus new projects). This is your Local Input ranking opportunity. *You must assign a minimum of 4 points per project and can only assign up to 100 points per project.*
Action: Use Partner Connect to enter project points.
- **November 30** – Submit agreements for donating points (up to 100 points per project) between organizations.
Action: Email these agreements (all parties must agree) to Don Voelker at djvoelker@ncdot.gov.

BICYCLE & PEDESTRIAN Projects

- **Now – July 29** – Review and provide data for existing bicycle and pedestrian projects **AND** submit new bicycle and pedestrian projects (up to 10 new bicycle projects and up to 10 new pedestrian projects). Also create a shapefile for all bicycle and pedestrian projects (existing + new). Refer to the Bicycle and Pedestrian Instructional Guide for definitions (anticipated to be sent by June 3rd)
Action: Email your completed spreadsheet (includes existing + new projects) directly to John Vine Hodge at javinehodge@ncdot.gov.
- **October 3 – November 30** – Assign ranking for up to 5 bicycle projects and up to 5 pedestrian projects.
Action: Use Partner Connect to assign Rank.

TRANSIT Projects

- **Now – July 29** – Review and provide data for existing transit projects **AND** submit new transit projects (No limit except realize that local match must be available for candidate projects). The Transit spreadsheet was sent on May 25th.
Action: Email your completed spreadsheet (includes existing + new projects) directly to Bill Barlow at wrbarlow@ncdot.gov.
- **October 3 – November 30** – Assign numerical rankings to projects (no limit).
Action: Use Partner Connect to assign Rank

FERRY Projects

- **July 5-29** – Submit New Candidate Projects (no limit on number of projects)
Action: Email directly to Charles Fearing at cfearing@ncdot.gov.
- * **Note:** Ferry Projects do not need to be ranked/assigned points.

RAIL Projects

- **July 5-29** – Submit New Candidate Projects (no limit on number of projects)
Action: Email directly to Cheryl Hannah at cwhannah@ncdot.gov.
- * **Note:** Rail Projects do not need to be ranked/assigned points.

AVIATION Projects

- **July 5-29** – Submit New Candidate Projects (no limit on number of projects)
Action: Email directly to Bobby Walston at bwalston@ncdot.gov & Rick Barkes at rbarkes@ncdot.gov
- * **Note:** Aviation Projects do not need to be ranked/assigned points.

CMAQ Projects

- **October 1-31**- Submit completed project applications (new application form available on TPB's website soon).
Action: Use Partner Connect to submit projects.

Upper Coastal Plain Rural Planning Organization PLANNING WORK PROGRAM (PWP)

Program Description for July 1, 2011 to June 30, 2012

Introduction

The Planning Work Program (PWP) is a funding document between the Upper Coastal Plain RPO and the NC Department of Transportation (DOT). The PWP lists the planning priorities anticipated within the RPO during the next year and indicates the level of effort that will be focused on particular work tasks. The eligible work tasks are tied to funding categories that DOT established for RPOs modeled upon the categories used by Metropolitan Planning Organizations (MPOs). The funding categories and specific tasks are more fully explained in the RPO *Prospectus*. This PWP is cross-referenced to the *Prospectus* to minimize redundant documentation.

The PWP is reviewed and amended on an annual basis by the RPO Technical Coordinating Committee and is jointly approved by the RPO Transportation Advisory Committee and NCDOT Transportation Planning Branch. Revisions to the PWP, during the fiscal year, are permissible if the RPO would like to make significant changes to the overall budget or an individual work task. An annually approved PWP is required for the Lead Planning Agency (Nash County) to be reimbursed for expenses incurred on RPO work.

Program Summary FY 2011

II A. Surveillance of Inventory Data	\$36,392	30%
II B. Long-Range Transportation Plan	\$21,835	18%
III A. Planning Work Program	\$2,426	2%
III B. Transportation Improvement Program	\$12,131	10%
III C. Civil Rights Compliance and Other Regulatory Requirements	\$12,131	10%
III D. Incidental Planning and Project Development	\$24,262	20%
III. E Administration and Services	\$12,131	10%
TOTAL	\$121,308	100.00%

II A. Surveillance of Inventory Data

Tasks within this category relate to the collection, maintenance and enhancement of data sets provided by DOT and others. The RPO will provide this data to our members, other agencies and the public as requested.

Estimated Cost: \$36,392

30% of total budget

II-A-1 Traffic Volume Counts

Est. cost: \$3,033

The Transportation Planning Branch is responsible for obtaining counts at specified locations on other segments of the major street system, for updating the count location map biannually to reflect any changes made in the major street system, for preparing the Annual Average Daily Traffic Volume Map, and for sending this information to the Lead Planning Agency. The RPO may review the count maps and suggest any changes. The RPO may also perform special counts to support transportation planning activities.

- Collect and maintain a current set of Annual Daily Traffic (ADT) data and maps
- Collect traffic counts from municipal sources to supplement NCDOT traffic counts
- Analyze count locations to identify and request new count locations to address local transportation planning needs with input from RPO members
- Provide assistance with the traffic counter
- Perform special counts to support transportation planning activities
- Deliverable(s): ADT Data and Maps; documentation of data collection and maintenance; documentation of input from RPO members; copy of Traffic Counter Use Policy; traffic volume count results

II-A-3 Street System Inventory

Est. cost: \$12,131

Records on improvements to the state highway system, whether planned, underway, or completed, are maintained by the Division Engineer of the NCDOT. Each area should maintain inventory of the existing major street system for the planning area. Periodically or as changes or additions to the major street system occur, the inventory may be updated.

- Maintain an inventory of state and locally maintained roads within the RPO area
- Map state and locally maintained roads within the RPO area
- Assist NCDOT in updating road network data in the RPO region, including updates to GIS street centerlines in each County
- Update NC Streetmaps
- Add or enhance alignments and coordinate with the appropriate agencies/departments to integrate the corrections
- Develop Road Improvement Application for mobile Devices
- Deliverable(s): GIS street centerlines; updated street system inventory data and maps, Road Improvement Application

II-A-4 Traffic Accidents

Est. cost: \$3,033

North Carolina law requires that any traffic accident involving personal injury and/or property damage in excess of \$1000 be reported in detail to the Division of Motor Vehicles (DMV) of NCDOT. The DMV also receives a detailed report on any accident investigated by a law officer. Copies of all these reports are forwarded to the Traffic Engineering Branch of the Division of Highways, where the information is summarized and stored. Annual analyses will compare each year's high accident locations to previous years' high accident locations. The Traffic Engineering Branch will provide the Annual Highway Safety Program Listing Report upon request.

- Acquire current and historical accident data from NCDOT
- Provide crash data to member governments upon request
- Compile updated traffic accident data collected by NCDOT for the region
- Data will be analyzed to identify emerging safety issues on area roads
This will be used for TIP, CTP, and/or Division investigation
- Analyze crash data upon request and create customized accident maps and reports for local governments
- Identify high accident locations within the RPO and study additional locations upon request of RPO members
- Create a safety priority project lists for counties. These are projects that are too small for TIP prioritization.
- Deliverable(s): TEAAS training attendance; traffic accident maps and accident analysis reports; updated spatial database; historical accident data, each counties safety priority list

II-A-9 Mapping / Data Inventory

Est. cost: \$18,196

The creation and maintenance of base maps, zone maps, land use, transportation plans etc. for the area. The RPO may also serve as a data warehouse for the various sources of planning data available.

Testing of the Working Group for Roads and Transportation (WGRT) centerline translator tool which will transfer attributes from local centerlines into a standardized centerline attribute format

The City of Wilson has requested assistance with a sign inventory within the city's jurisdiction. The RPO will assist with data set up and field data collection of signs.

- The creation and maintenance of base maps, zoning maps, land use, transportation plans etc. for the area.
- The RPO may also serve as a data warehouse for the various sources of planning data available.
- Maintenance of GIS Software.
- Inventories of available GIS data with associated age and update information
- Internet mapping site for use by local and NCDOT staff
- WGRT Centerline Tool beta testing
- The creation of sign geodata base and data structure
- Deliverable(s): Maps, data, internet link, compiled set of centerlines of four

counties with common attribute table, map and media of data collected for City of Wilson

II B. Comprehensive Transportation Plan (CTP)

Tasks within this category are intended to build the competency and capacity of the RPO for comprehensive transportation planning through the completion of specific projects.

Estimated Cost: \$21,835

18% of total budget

II-B-10 Bicycle and Pedestrian Element

Estimated cost \$19,409

A bikeway and pedestrian plan is an essential part of the multi-modal CTP for the area. The Town of Tarboro has request assistance in developing a Comprehensive Pedestrian Plan.

- Inventory of existing Trails and Sidewalks within Tarboro
- Recommendations of future Trails and Sidewalks within Tarboro
- Provide open forum for Town of Tarboro and Citizens to develop ideas and convey thoughts on future of Tarboro Pedestrian facilities.
- Deliverable(s): Comprehensive Pedestrian Plan for Town of Tarboro

II-B-17. Air Quality Planning/Conformity Analysis

Estimated cost \$2,426

The transportation sector is a key participant in the development and application of the State Implementation Plan (SIP) for air quality. RPOs have the responsibility to make a determination as to whether or not transportation plans, programs, and projects conform to the intent of the SIP. Tasks involved in this pursuit include, but are not limited to:

- Provide project support for regional CMAQ and air-quality related projects
- Assist with the development of additional CMAQ and air-quality related projects in the region, including assistance with grant writing and emissions analyses. Potential CMAQ projects include expansion of transit service by Tar-River Transit, intersection improvements in Nash & Edgecombe Counties, outreach and education in Nash and Edgecombe Counties, and other unidentified projects.
- Keep membership informed about changes to non-attainment area boundaries in North Carolina
- Deliverable(s): Documentation of project development, grant writing assistance, and support; presentations and materials prepared to educate membership about funding opportunities, potential projects, and non-attainment area boundaries

III A. Planning Work Program

The single task within this category relates to the evolving work and focus of the RPO, and the document which reflects the organizational focus and categorizes RPO work tasks.

Estimated Cost: \$2,426

2% of total budget

- Prepare a Planning Work Program (PWP) annually in cooperation with other participating agencies and under the guidance of the Rural Technical Coordinating Committee and the Transportation Planning Branch.
- The PWP will be reviewed and approved by the Rural Transportation Advisory Committee.
- The PWP will be cross-referenced to the Prospectus to minimize repetitive documentation.
- Review the PWP periodically throughout the year to insure that goals and objectives are being met, and to respond to changing RPO priorities.
- Review and revise the five-year planning program calendar to insure that the goals and objectives are being met and to respond to changes in RPO priorities.
- Deliverable(s): Planning Work Program, 5-Year Calendar

III B. State Transportation Improvement Program (STIP)

Tasks within this category relate directly to the identification and prioritization of transportation improvement (i.e. construction) projects within the RPO area on an on-going basis.

Estimated Cost: \$12,131

10% of total budget

- Develop and prioritize transportation projects for the STIP.
- Update and maintain and submit data collected for the Strategic Prioritization Office of Transportation.
- Educate RPO members on the STIP Process.
- Communicate RPO comments on Final 2013-2023 STIP.
- Prioritize County Projects.
- Recommend STIP priority lists, including all modes on a regional scale to the Transportation Advisory Committee through the Technical Coordinating Committee.
- Deliverable(s): Agenda/minutes, RPO Priority Needs Lists, any printable documents from SPOT (if possible).

III C. Civil Rights Compliance (Title VI) & Other Regulatory Requirements

Tasks within this category relate to the goal of integrating public involvement and context sensitivity into every aspect of the RPO transportation planning process.

**Estimated Cost: \$12,131
budget**

10% of total

III-C-2 Environmental Justice

Estimated cost \$6,065

Executive Order (E. O.) 12898, Federal Actions to Address Environmental Justice in Minority Populations, requires all Federal agencies to identify and address Title VI and Environmental Justice requirements. Recipients of federal funds, including NCDOT and the RPOs, must assure compliance with these requirements. As mandated by the FHWA, planning activities should focus on complying with E. O. 12898 and the three basic principles of Environmental Justice as follows:

- ensure public involvement of low-income and minority groups in decision making;
- prevent disproportionately high and adverse impacts to low-income and minority groups resulting from decisions made
- assure low-income and minority groups receive a proportionate share of benefits resulting from decisions made
- Collect and maintain data of low-income and minority areas.
- Provide educational opportunities for low-income and minorities
- Deliverable(s): Documentation of educational opportunities; GIS Data

III-C-7 Public Involvement

Estimated cost \$6,065

An effective public involvement process provides for an open exchange of information and ideas between the public and transportation decision-makers. The overall objective of an area's public involvement process is that it be proactive, provide complete information, timely public notice, full public access to key decisions, and opportunities for early and continuing involvement (23CFR450.212(a) and 450.316(b)(1)).

- Provide for an open exchange of information and ideas between the public and transportation decision-makers, in compliance with the UCPRPO's Public Participation Policy during the development of the Nash County CTP and Tarboro Comprehensive Pedestrian Plan.
- Tracking public attendance at RPO meetings; input, questions, requests, and follow-up to requests from local officials and/or private citizens.
- Update the RPO's Public Participation Plan when necessary.

- Provide transportation related information and/or data to citizens who make a request, as appropriate for the development of Nash County CTP and Tarboro Comprehensive Pedestrian Plan.
- Provide transportation related information of a general nature through publication and distribution of an RPO newsletter.
- Provide information about transportation related topics and the UCPRPO through press releases submitted to newspapers in the RPO region, as appropriate.
- (Establish or)Update the UCPRPO Website as needed.
- Conduct transportation-related surveys as needed.
- Assist NCDOT with public involvement notices and/or activities with the Nash County CTP.
- Meet with advocacy groups when requested and appropriate.
- Assist in further development and maintenance of the NCARPO project funding website through services and/or funding.
- Provide and update, as appropriate, brochures with information about area transportation facilities or general RPO and/or transportation information.
- Deliverable(s): Public Participation Policy and any updates; documentation of citizen requests for information or data; RPO Newsletters produced; RPO Website URL; any press releases published; any surveys conducted; documentation of any assistance provided to NCDOT with public involvement for CTPs; any brochures produced.

III D. Incidental Planning and Project Development

Tasks within this category relate to the unique role that the RPO plays within our region and illustrate the broad impacts of transportation on the built and natural environment.

Estimated Cost: \$24,262

20% of total budget

III-D-3 Special Studies

Estimated cost \$12,131

The Upper Coastal Plain RPO will continue the development of a regional economic development infrastructure inventory which will identify major infrastructure that access key economic development sites in Edgecombe, Johnston, Nash and Wilson Counties. The Inventory will provide details for county economic development agencies to use for marking properties situated at or near identify intersections. This project will also the initial framework for future project prioritization models and data requests that go through the RPO.

The UCPRPO will also assist with the development of a Highway 70 Corridor study for the Wilson's Mills areas with assistance from the Division 4 office and the Highway 70 Corridor commission. This study will be utilized by the town for reference in determining the best presented alternative or the development of an economic impact study of possible highway improvement alternatives

- New widget creation for Flex site
- Development of ArcServer infrastructure and continued maintenance.
- Research of Highway alternatives and impacts to surrounding natural and human environment
- Meetings with Division 4 Office, Hwy 70 Corridor Commission, and Wilson's Mills Community.
- Deliverable(s): Web based site available to NCDOT, UCPRPO members, and public via static url address. Highway 70 Wilson's Mills Corridor Study made available upon completion.

III-D-4 Regional or Statewide Planning

Estimated cost \$12,131

Coordinate with state and federal agencies involved in transportation planning activities on the regional, state, and national levels.

- Participate in and attend meetings of regional, statewide, and national peer organizations, such as NCARPO, NADO, RPO America, etc.
- Attend training sessions
- Functional Reclassification of roads
- Designation of Urban Area Boundaries
- National Highway System Coordination
- Highway Performance Monitoring System activities
- Strategic Highway Corridors
- Regional Transit Coordination
- Highway Project Prioritization
- Deliverable(s): Relevant Planning Reports; Transportation Prioritization Report and Formula; Consolidated Land Use Plan/Map and Consolidated Transportation Plan/Map; Attend Statewide RPO Meetings; Meetings with NCDOT and other Regional Planning or Transportation Groups

III E. Administration & Services

Tasks within this category relate to the administrative responsibilities of the RPO

Estimated Cost: \$12,131

10% of total budget

III-E Administration and Services

Estimated cost \$12,131

The following administrative tasks will be performed by Upper Coastal Plain RPO Staff:

- Serve as secretary to both the RTAC and RTCC, preparing the notice letters, agendas and minutes for both committees
- Prepare quarterly progress reports
- Document expenditures for planning tasks
- File for the reimbursement of expenditures
- Review and update Prospectus, Memorandum of Understanding, and other administrative agreements and procedures

- Facilitate the dissemination of information to the public, governmental agencies or organizations
- Coordinate with NC DOT and other governmental and private agencies
- Document and map production costs
- Manage all functions of the RPO and Perform all other essential daily operations of an efficient RPO

Funding Summary FY 2011

RPO Match Funding	\$24,262
DOT Funding:	\$97,046
Total	\$121,308

The Upper Coastal Plain Rural Planning Organization Transportation Advisory Committee approved this Planning Work Program on May 12, 2010.

Tommy Rogers, Chairman

Transportation Advisory Committee – Upper Coastal Plain Rural Planning Organization

Attest – Daniel N. Van Liere, Secretary – Upper Coastal Plain Rural Planning Organization

UCP RPO

Five-year Planning Calendar, 2011-2016

Year	Planning Product			Planning Task			
	Planning Work Program	Long-Range Transportation Planning (CTP)	State TIP	Data Inventory	GIS Development	Special Studies	Regulatory Requirements
FY 11-12	Final March 2012	CTP Prioritization Interface with NCDOT, Johnston, Nash & Wilson County	Priority Needs List for 2013-19 TIP	Collect Data and Maintain	Continue Development of Bike/Ped Route for Johnston, Nash, & Wilson counties.	Maintain Economic Development site with analysis improvements.	Newsletter
FY 12-13	Final March 2013	CTP Prioritization Interface with NCDOT	Comments for 2013-19TIP Public Hearing	None Planned	Create Crash Data for Johnston County.	Maintain Economic Development site with analysis improvements.	Newsletter Review Public Participation Plan
FY 13-14	Final March 2014	CTP Prioritization Interface with NCDOT	Priority Needs List for 2015-21TIP	None Planned	Create Crash data for Wilson County.	Maintain Economic Development site with analysis improvements	Newsletter
FY 14-15	Final March 2015	CTP Prioritization Interface with NCDOT	Comments for 2015-21 TIP Public Hearing	None Planned	Create Crash Data for Edgecombe County.	Maintain Economic Development site with analysis improvements.	Newsletter
FY 15-16	Final March 2016	CTP Prioritization Interface with NCDOT	Priority Needs List for 2017-23TIP	None Planned	Create Crash Data for Nash County.	Maintain Economic Development site with analysis improvements.	Newsletter Review Public Participation Plan

Approved by UCP RPO on May 11, 2011.

Tommy Rogers, Chair, RTAC

Daniel N. Van Liere, Secretary, RTAC

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

Transportation Advisory Committee

Edgecombe County

Evelyn Powell, Edgecombe County, Commissioner

Jim Alford, Tarboro, Councilman

Vines Cobb, Pinetops, Mayor

Priscilla Everette-Oates, Princeville, Mayor

Johnston County

DeVan Barbour, Johnston County, Commissioner

Daniel Evans, Smithfield, Mayor

Charles Hester, Selma, Mayor

Kenneth Jones, Wilson's Mills, Commissioner

Nash County

Billy Morgan, Nash County, Commissioner

Al Wester, Red Oak, Mayor

Tommy Rogers, Nashville, Councilman*

James Alston, Castalia, Councilman

Wilson County

Vacant, Wilson County, Commissioner

A.P. Coleman, City of Wilson, Councilman

Vacant, Sims, Mayor

Tommy Hawkins, Saratoga, Mayor

NCDOT

Gus Tulloss, NCDOT, Board Member

*TAC Chair

**TAC Vice Chair (Currently Vacant)

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

Transportation Coordinating Committee

Edgecombe County

Ola Pittman, Edgecombe County
Troy Lewis, Tarboro*
Linda Ingram, Conetoe
Victor Marrow, Princeville
Cynthia Buck, Macclesfield
Greg Bethea, Pinetops

Johnston County

Berry Gray, Johnston County
Eric Williams, Smithfield
Braston Newton, Benson
Ray Stucky, Pine Level
Fleta Byrd, Wilson's Mills**
Billy Summers, Kenly
Ryan Simons, Selma

Nash County

Rosemary Dorsey, Nash County
Al Wester, Red Oak
James Alston, Castalia
Gene Foxworth, Nashville
Doris Howington, Whitakers
John Holpe, Spring Hope

Wilson County

Mark Johnson, Wilson County
Bryant Bunn, City of Wilson
Tommy Hawkins, Saratoga
William Edmonson, Stantonsburg
Howard Moore, Black Creek
Grady Smith, Elm City
Vacant, Sharpsburg

NCDOT

John Rouse, Division 4
Saeed Mohamed, TPB

*TCC Chair

**TCC Vice Chair

UPPER COASTAL PLAIN

RURAL PLANNING ORGANIZATION

Legislative Update

1. Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFTEA-LU) Has been approved for a short-term extension. This is the eighth extension which expired in 2009
2. There are three major changes to the Powell Bill:
 1. There will be two payments, rather than one payment. One payment will be made on or before October 1st and the other payment on or before January 1st each year.
 2. There were two phases previously – population and public street mileage. Now you are no longer eligible for Powell Bill funds if you have no public street mileage. If an entity is no longer eligible to receive Powell Bill funds, it has until June 30, 2012 to spend previously accumulated funds or return the funds to the state.
 3. Legislation changed the amount of Powell Bill funds an entity can accumulate and the time frame. The staff is trying to determine the amount which can be withheld and the definition of a small municipality.

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

May 3, 2011

RPO Transportation Coordinating Committee Minutes

Attendance

TCC

Berry Gray, Johnston Co.
Bryant Bunn, City of Wilson
Elaine Swinson, Wilson Co.
Grona Jones, City of Wilson
Mark Johnson, Wilson Co.
Fleta Byrd, Wilson's Mills
Ola Pittman, Edgecombe Co.
Ryan Simmons, Selma
Troy Lewis, Tarboro
Billy Summers, Kenly

NCDOT TPB

Jimmy Eatmon
Saeed Mohamed

Rocky Mount MPO

Bob League

UCPRPO

Daniel N. Van Liere

TCC meeting

1. Welcome and Introductions

TCC Chairman Troy Lewis welcomed everyone to the meeting.

Action Items

2. Approval of the Minutes

UPON A MOTION by Mr. Simons (Selma), second by Mrs. Pittman (Edgecombe Co.), the minutes from the UCPRPO TCC meeting held on March 1, 2011 were unanimously approved.

3. 2011-12 PWP and Five Year Calendar

UPON A MOTION by Mr. Bunn (City of Wilson), second by Mrs. Byrd (Wilson's Mills), the 2011-12 PWP and Five Year Calendar were unanimously approved

Old Business

4. Project Submittal for Upcoming TIP

Mr. Van Liere reminded the group that they should begin submitting any new projects they wished to have considered for TIP recommendation using the website located at www.ucprpo.org. Mr. Van Liere stated that the RPO would accept projects through the end of June after which projects would be entered into the State' site for scoring.

New Business

5. Other Business

No other business presented

Reports

6. NCARPO April Meeting

Mr. Van Liere explained that the NC Association of RPOs had held their quarterly meeting in Fayetteville, NC. This meeting was a conference between MPOs and RPOs and provided an opportunity to learn best practices and gather new ideas to bring back to the individual jurisdictions

7. Johnston, Nash, and Wilson County CTP

Mr. Van Liere stated that all CTPs were nearing completing and that the RPO may be asked at the next RPO meeting to adopt a resolution of support for the plans.

8. Division 4/ Transportation Planning Branch

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

Jimmy Eatmon nothing new to report

Mr. Saeed Mohamed stated that there were no complaints from the branch.

Upcoming Meetings

It was decided that the July meeting would be canceled and the meeting held in September would be a joint meeting between the TCC and TAC to be held on the same date that the TAC typically meets September 14th from 11am-1pm.

Respectfully submitted,

Troy Lewis, TCC Chair

Daniel Van Liere, UCPRPO Transportation Planner

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

May 11, 2011

RPO Transportation Advisory Committee Minutes

Attendance

TAC

Al Wester, Red Oak
A.P. Coleman, City of Wilson
Billy Morgan, Nash County
Doug Oblesby, Benson
James Alston, Castalia

Jim Alford, Tarboro
Ron McCormick, Saratoga
Tommy Rogers, Nashville
Vines Cobb, Jr., Pinetops

NCDOT

Jimmy Eatmon

UCPRPO

Daniel N. Van Liere

TAC Meeting

1. Welcome and Introductions

TAC Chairman Tommy Rogers welcomed everyone to the meeting.

Action Items

2. Approval of the Minutes

UPON A MOTION by Councilman Coleman (City of Wilson), second by Mayor Cobb (Pinetops), the minutes from the UCPRPO TAC meeting held on March 9, 2011 were unanimously approved.

3. 2011-12 PWP and Five Year Calendar

UPON A MOTION by Councilman Alford (Tarboro), second by Commissioner Morgan (Nash Co.), the 2011-12 PWP and Five Year Calendar were unanimously approved

Old Business

4. Project Submittal for Upcoming TIP

Mr. Van Liere reminded the group that they should begin submitting any new projects they wished to have considered for TIP recommendation using the website located at www.ucprpo.org. Mr. Van Liere stated that the RPO would accept projects through the end of June after which projects would be entered into the State's site for scoring.

5. Certificate of Appreciation

Mr. Van Liere stated that he had created a certificate of appreciation to recognize T.C. Cherry's work in the RPO over the past years and that he would purchase for Mr. Cherry.

New Business

6. Other Business

UPON A MOTION by Councilman Coleman (City of Wilson), second by Mayor Cobb (Pinetops), it was recommended that term limits for TAC Chair and Vice Chair be changed from one (1) year to two (2) years starting in July, and was unanimously approved.

Reports

7. NCARPO April Meeting

Mr. Van Liere explained that the NC Association of RPOs had held their quarterly meeting in Fayetteville, NC. This meeting was a conference between MPOs and RPOs and provided an opportunity to learn best practices and gather new ideas to bring back to the individual jurisdictions

8. Johnston, Nash, and Wilson County CTP

Mr. Van Liere stated that all CTPs were nearing completing and that the RPO may be asked at the next RPO meeting to adopt a resolution of support for the plans.

UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

9. Division 4/ Transportation Planning Branch

Jimmy Eatmon nothing new to report in terms of projects. Mr. Eatmon informed the group that HB 561 was amended to include Winstead Ave. H.B. 666 capping the gas tax which would significantly impact how NCDOT operates in the future.

Mr. Saeed Mohamed was not present.

Upcoming Meetings

UPON A MOTION by Councilman Alford (Tarboro), second by Commissioner Oglesby (Benson) it was recommended to include the TCC and change the time of the next TAC meeting on September 14th from 11am-1pm., and was unanimously approved

Respectfully submitted,

Tommy Rogers, TAC Chair

Daniel Van Liere, UCPRPO Transportation Planner